

Online Job Search

Action Steps & Table of Contents

Get Started

Module 1

	1.1 - Welcome & Introduction
	1.2 - Watch Navigating Your Program Video

Module 4

Get Insider Help

	4.1 - Why Company Employees Will Help You
	4.2 & 4.3 - How to Find Helpful Company Employees
	4.4 - Choose the Best Insiders to Contact
	4.5 - Contact Company Insiders
	4.6 & 4.7 - Talk to Company Insiders
	4.8 - Thank Insiders for Their Help

Find Advertised & Posted Job Openings

Module 2

	2.1 - Find Job Openings
	2.2 - Build A List Of Potential Employers
	2.3 - Use LinkedIn to Find Appealing Companies
	2.4 - Set Up Job Search Alerts
	2.5 - Should I Apply?

Fly Past HR

	5.1 - Identify the Hiring Manager
	5.2 - Access their LinkedIn Profile
	5.3 - Get their Contact Information
	5.4 - Prepare Your Interview Magnet Letter
	5.5 - Get Your Interview Magnet Letter in the Hands of the Hiring Manager

Submit Your Application

Module 3

	3.1 - Tailor Your Resume
	3.2 - Write a Blockbuster Cover Letter
	3.3 - Best Practices
	3.4 - Follow Up With Human Resources